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## 4-6. Premises expansion on City property Fact Sheet

### Approval:

The Common Council may authorize a licensed establishment expand the premises to include a sidewalk cafe approved for use by the Department of Public Works. The expanded premises is limited to property immediately adjacent and contiguous to the licensed establishment.

### Who Qualifies:

A licensee holding any Class "B" (beer), "Class B" (liquor), or "Class C" (wine) license, as defined under Section 4-3, shall submit to the Clerk a separate application for Expansion of Licensed Premises on City property.

### To File with the Clerk:

- a. A description and map of the area to be included in the expansion. The expanded area is subject to the requirements of Wis. Stats. Ch. 125 and this Code. Hand-drawn maps are acceptable.
- b. Proof that the licensee has the right to occupy the City right-of-way. The licensee must obtain a revocable occupancy permit by applying through the Department of Public Works in accordance with Section 34-11. Visit <https://greenbaywi.gov/800/Revocable-Occupancy-Permit> for information.
- c. A security plan indicating how the area will be monitored and secured to delineate area boundaries.

### Regulations:

Individuals may consume intoxicating liquor or fermented malt beverages on any premises authorized under this section subject to the following:

- a. Alcohol beverages shall only be served to patrons of the establishment. No carry in or carry out of alcohol beverages by any patron to or from the licensed shall be permitted, except as authorized by statute.
- b. Each licensee serving alcohol beverages shall be responsible for monitoring the area to ensure that customers are of legal drinking age and that alcohol beverages are not impermissibly removed from the premises.
- c. The sale of alcohol beverages shall be limited to the hours of 8:00 a.m. to 11:00 p.m. All alcohol shall be removed from the expanded premises no later than 11:30 p.m.